



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		THAKUR PANCHANAN MAHILA MAHAVIDYALAYA
Name of the head of the Institution		DR. SATI SINGH
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03582222695
Mobile no.		9775835575
Registered Email		tpmm.naac@gmail.com
Alternate Email		tpmm_cob@rediffmail.com
Address		MAGAZINE ROAD
City/Town		COOCH BEHAR
State/UT		West Bengal
Pincode		736101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Krishnendu Bera
Phone no/Alternate Phone no.	03582222695
Mobile no.	9635409591
Registered Email	tpmm.naac@gmail.com
Alternate Email	iqactpmm@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://tpmm.org.in/doc/NAAC%20SSR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://tpmm.org.in/doc/ACADEMIC%20CALENDAR%202018-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	60.35	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	09-Mar-2005
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from all stakeholders collected, analysed and used for	05-Apr-2019 1	10

improvements		
One Day Workshop on ICT Use in Classroom	11-Jan-2019 1	19

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Thakur Panchanan Mahila Mahavidyalaya	NIL	NIL	2019 0	0

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Making the teachers acquainted with the values of institutional accreditation and the new method of NAAC accreditation. Faculty members are divided into clusters to collect and organise data of NAAC related work. Guided and assisted 1 faculty member to avail the promotion under Career Advancement Scheme of UGC and approved by the Govt. of West Bengal. Successfully uploaded the annual report for All India Survey of Higher Education following prescribed format. A Workshop is organised to encourage and enable the teaching faculty to use ICT tool in classroom.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
The use of ICT tools in the classroom would be intensified.	A smart classroom has been inaugurated in room no. 6. A Workshop on the use of ICT tools in the classroom was organised. The number and frequency of the ICT tools have increased.
Feedback system would be operated in a robust way.	Feedback from all the stakeholders were collected, analysed and used for improvements.
Move towards green energy and water conservation	Prayer for installing solar panel and rain water harvesting system has been placed to the higher authority.
Curbing Environmental pollution	The first day of every month will be observed as NO Vehicles Day by all the stakeholders of the college
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Our institution uses MIS module CAS 5.0 for managing students related data especially of admission and fees collection.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the institution follows the curriculum designed by

Cooch Behar Panchanan Barma University, Cooch Behar. The college ensures effective curriculum delivery through a well-planned and documented process.

For effective implementation of the curriculum, at the beginning of each session, the newly-inducted students are introduced to the overall vision and mission of the institution through an orientation programme. Based on the academic calendar (Holiday list and notices regarding examination, commencement of classes) provided by the university, the college prepares semester wise calendar of events. The academic calendar provides date of commencement of the academic session, duration of semester, period of Internal Assessment tests, final semester examinations etc. The Head of the Departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by the individual teachers of respective departments. Generally the Curriculum delivery methods are Lectures, PPT Presentations to illustrate ideas and concepts, Laboratory work, E-Learning, online mode of teaching, identifying online resources for self-learning and seminars. Film shows and video clippings on themes pertaining to the syllabus, followed by question-answer sessions, often arranged by departments like English, break the monotony of classroom lectures and energise and inspire the students to think out of the box. The quality of class room teaching is enhanced by encouraging faculty to improve and update teaching learning method through participation in Orientation Course, Refresher Course etc. Extension lectures by eminent personalities from the concerned fields also enrich the understanding of the students. Field-based excursions and educational tours enable the students to have a hands-on experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali	01/07/2018
BA	English	01/07/2018
BA	History	01/07/2018
BA	Political Science	01/07/2018
BA	Philosophy	01/07/2018
BA	Sanskrit	01/07/2018
BA	Education	01/07/2018
BA	Geography	01/07/2018
BA	Programme	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	23
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Most of the departments of this institution follow a well-planned mechanism of obtaining feedback from all kinds of stakeholders. Feedback from Parents/Guardians is received during Parent-teacher meetings and parents are encouraged to meet teachers to discuss student progress as and when required. Feedback forms for students are distributed from the departments. The feedback forms are collected by the departments and necessary steps taken after discussion in the Departmental Meetings. Feedback regarding academic and developments issues is discussed in Teachers' Council and IQAC meeting and necessary steps taken and the suggestions given by the stake holders have been conveyed to the respective department.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	551	2518	404
BA	Programme	1111	1249	900
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3247	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	16	4	4	1	3
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the faculty members function as mentors of a group of students assigned to them. After the completion of the admission procedure, each department organizes a class test to categorize students based on their ability into groups. The number of the groups depends on the number of teachers in the concerned department. In the departmental meeting, each department discusses and decides which teacher is to be the mentor of which group. The lists of the mentors along with the mentees are published to ensure that the students come to know the name of their mentor. The mentees can have person to person interaction or small group interaction with the respective mentor to discuss any problem related to academics, co-curricular activities, and psychological health. Teachers do not only mentor the students' academic development but also counsel them to handle stress and depression. The slow learners who fail to cope with the pace of the class are taken special care in the form of extra remedial classes. The confident students are encouraged to do peer-tutoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3247	8	1:406

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	9	4	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Honours and Programme	1st and 3rd Sem	20/12/2018	21/02/2019
BA	Honours and Programme	2nd and 4th Sem	28/06/2019	16/08/2019
BA	Honours and General	3rd year	05/04/2019	27/06/2019
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the newly introduced CBCS system, the process of Continuous Internal Evaluation system is conducted by the college though the modalities have been fixed by the university. The departments decide to conduct the evaluation by selecting any one of the following methods: class test, project work, field work, seminar presentation, group discussion. Most departments choose project work for evaluation of most of the papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar has been prepared and shared with the students. The calendar includes the holiday list, tentative date of internal evaluation and the semester examination of the university and the dates of co-curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://tpmm.org.in/index.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Bengali Honours	90	86	95.5
UG	BA	English Honours	67	60	89.5
UG	BA	Sanskrit Honours	19	13	68.4
UG	BA	Philosophy Honours	21	18	85.7
UG	BA	History Honours	42	32	76.1
UG	BA	Political Science Honours	8	7	87.5

UG	BA	Geography Honours	20	18	90
UG	BA	Education Honours	27	27	100
UG	BA	General	339	125	36.8
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://tpmm.org.in/doc/2.7.1.%20STUDENT%20SATISFACTION%20SURVEY%20AY%202018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on ICT Use in Classroom	IQAC	11/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Bengali	5	Nil
International	Geography	1	Nil
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Bengali	3
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	6	0	0
Presented papers	12	0	0	0
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fund Raising for Kerala Flood Victims	NSS Unit, T. P. M. Mahavidyalaya with CBPBU	1	8
Cleanliness Drive	NSS Unit, T. P.	1	24

at Salbagan	M. Mahavidyalaya with Divisional Forest Office, Cooch Behar		
Swachhta Awareness Programme	NSS Unit, T. P. M. Mahavidyalaya with Kishan Prathamik Vidyalaya	1	28
Road safety and child safety Awareness Programme	NSS Unit, T. P. M. Mahavidyalaya with Kishan Prathamik Vidyalaya	1	25
World Environment Day	NCC Unit, T. P. M. Mahavidyalaya	1	22
International Yoga Day	NCC Unit, T. P. M. Mahavidyalaya	1	25
World Ocean day	NCC Unit, T. P. M. Mahavidyalaya	1	19
Independence Day	NCC Unit, T. P. M. Mahavidyalaya	6	26
Swachh Bharat Abhiyan	NCC Unit, T. P. M. Mahavidyalaya	1	45
Republic Day	NCC Unit, T. P. M. Mahavidyalaya	1	26
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT	NSS	Cleanliness Drive at Salbagan	1	24
Swacch Bharat	NSS	Swachhta Awareness Programme	1	28
Swacch Bharat	NCC	Swachh Bharat Abhiyan	1	45
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0.39

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	NIL	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17169	2365468	349	97941	17518	2463409
Reference Books	431	322564	0	0	431	322564

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	21	0	0	6	0	5	10	2	0
Added	0	0	0	0	0	0	0	0	0
Total	21	0	0	6	0	5	10	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	2.16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• **Laboratory:** Maintenance of Geography laboratory is the responsibility of Geography department, with the non-teaching member of the department providing necessary support in maintaining a stock register which is regularly updated, monitoring usage of equipment, and ensuring clean and hazard-free environment and fire-fighting facilities • **Library:** the college has a library with both lending and Reading Room facilities. The Library is located in the Annexe Building. The Library is maintained by its staff comprising Librarians (2), and support staff. There is also a Library Committee, of which the librarians are ex officio members, and which meets periodically to review activities and suggest improvements for providing better service. • **Sports facilities:** The Students' Common Room is also equipped with facilities for indoor games like carrom and table tennis. A Sports Committee comprising teaching and non-teaching staff and students supervises all sporting activities in the college,

including Annual Sports. • Computers and Peripherals: The teachers are responsible for maintenance of computers and peripherals in the teachers' staff room, while those in use in the Office and Accounts are maintained by the office staff. For purchase of hardware and software, requisitions are submitted by departmental heads to the Principal's office, which then arranges procurement of the same. AMC's are made for hardware and software maintenance. • Classrooms: classrooms, corridors and staircases undergo periodic inspection by the Building Committee which arranges for renovation and repair work as and when necessary, after due process of submitting report to the administration.

http://tpmm.org.in/Policy_docs.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	SVMCM, K-2, K-1	593	13549000
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	01/07/2018	207	Departments of the college

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	0	49	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.A.	English	Banaras Hindu University	M.A.
2018	2	B.A.	English	CBPBU	M.A.
2018	1	B.A.	English	Sidra B.Ed College	B.Ed
2018	1	B.A.	English	N. INSTITUTE OF OPEN SCHOOLING	DL.Ed
2018	1	B.A.	Geography	DIAMOND HARBOUR WOMENS UNIVERSITY	M.A.
2018	3	B.A.	Geography	CBPBU	M.A.
2018	1	B.A.	Geography	W.B.U.T.T. E.P.A.	B.Ed.
2018	2	B.A.	Education	CBPBU	M.A.
2018	1	B.A.	Education	IGNOU	B.Ed
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words)
 Students are not only the most integral part of any academic institution, but also the most significant stakeholder of it. Naturally, their involvement in various decision-making processes is a 'must have' for any institution to excel in its true endeavour, i.e. holistic development of the pupil. Elected representatives take part in different committees of our college. As the college has been run by an administrator appointed by the government, the scope of participation got technically limited for now. But the college authorities have tried their best to compensate that by delegating some serious duties to them, like that of organizing the annual college fest or the preparation for Saraswati Puja. Our college takes pride in the matter that the students were actively consulted while devising various ways and means which can directly benefit them, such as the running of the college gymnasium or organizing the annual sports. They are also part of the process when various departments take initiatives for multitude of academic and related activities, be it arranging departmental tours/ excursions or holding of seminars/ talks, etc. Capturing students' sentiment through a feedback mechanism also helps the institution in understanding if there remains any deficiency on part of the administration and, the college sincerely tries to take amendment measures in tandem with the student body, both elected as well as others.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Since its founding in 1981, the main goal of Thakur Panchanan Mahila Mahavidyalaya has been to provide organized education to all women without regard to their physical ability, caste, religion, or socioeconomic status. This is the only women's college in the district of Cooch Behar and, as a result the only vehicle for higher studies for a section of girls belonging to

the relatively conservative segments of our society. Moreover, the college is located centrally in the district, making it easily accessible for students across the nearby blocs as well as adjacent blocs of neighbouring Alipurduar district. Keeping these factors in mind, the college authorities have adopted two distinctive practices for decentralization and participative management in the institution to cater the students more efficiently. The college currently has ten departments spread across two buildings in the campus and a library which is partially digitized and, the college administration aims to further these infrastructural setups over time. Educational services and practices are constantly evolving to meet modern socio-economic and cultural demands. To meet up new and emerging challenges in the academic arena, the college has established (a) a series of subcommittees under the auspices of the IQAC, comprising members from the colleges teaching and non-teaching staff, to oversee diverse academic and co-curricular initiatives, and, (b) introduced a feedback mechanism from different stakeholders to re-invent itself in the face of changing times.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is developed by the affiliating university (CBPBU) following UGC guidelines for affiliating colleges.
Teaching and Learning	Teaching is done according to the class routine and learning is made interactive through various means like Group Discussion, Field Trip, Movie Screening, etc.
Examination and Evaluation	Examination is done as per the schedule provided by the parent university and evaluation is also done centrally by the same authority. College is only responsible for taking and evaluating Internal Assessments.
Research and Development	Undergraduate colleges have very limited scope for conducting research programs for students. The authority does encourage the faculty members in conducting research though.
Library, ICT and Physical Infrastructure / Instrumentation	The college library has a rich collection of text and reference books. It also houses a few computers with internet connection for use of the students. The Geography department has a pretty modern and well-equipped laboratory
Human Resource Management	For this, the government has provided a platform called HRMS (Human Resource Management System), by which salary is disbursed. As a grants-in-aid college

	under the government of West Bengal, the college can access the system partially.
Industry Interaction / Collaboration	As an undergraduate college, offering humanities and social science courses only, the college does not have any industry interaction or collaboration.
Admission of Students	Students' admission is done through an online portal in compliance with the rules laid down by the government from time to time.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College website www.tpmm.org.in is used.
Administration	Our institution uses MIS module CAS 5.0 for managing students related data especially of admission and fees collection.
Finance and Accounts	For financial management, IFMS (Integrated Financial Management System) is used.
Student Admission and Support	Students' admission is done through online portal maintained by the college. Students also fill up semester-wise admission forms, deposit all kinds of fees online.
Examination	Examination form filling up, fees deposit, internal assessment marks uploading, results publication, etc. all are done online now.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop	NIL			18	Nil

on Use of ICT Tools in Classroom	11/01/2019	11/01/2019		
View File				

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Policy, Group Provident Fund loan facility, Study Leave, Leave for Faculty Development Programme.	Group Insurance Policy, Group Provident Fund loan facility, Leave for Faculty Development Programme.	Group Insurance Policy, Student's Health Home, Financial Assistance, half and full waiver of admission fees for needy and specially abled students. Psychotherapy unit for student counselling and support. Anti-Ragging Cell, Sexual Harassment Redressal Cell actively functional. Canteen facility for the Students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted regularly. External financial audits are done regularly by Directorate of Public Instruction, Higher Education Department, Govt. of West Bengal.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Gyandhara Grant from P. C . Chandra Radhamadhab Institution	75000	Renovation of Ladies Toilet

[View File](#)

6.4.3 – Total corpus fund generated

75000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular meetings of IQAC	28/09/2018	28/09/2018	07/12/2018	10
2019	Regular meetings of IQAC	20/02/2019	20/02/2019	05/04/2019	10
2019	One Day Workshop on ICT Use in Classroom	11/01/2019	11/01/2019	11/01/2019	19
2019	Feedback from all stakeholders collected, analysed and used for improvements	05/04/2019	05/04/2019	05/04/2019	10

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2019	08/03/2019	45	0
Mothers Day	14/05/2019	14/05/2019	31	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The students are made aware of the significance of keeping the environment of the college clean and green through various measures. The ancient siris tree (Albizia lebbeck) in the campus is one of the strongest identity markers of the college. Students participate in different programmes related to environmental consciousness. Students are taken out for bird watching session in order to inculcate eco-consciousness and love for environment in their minds. Students are also reminded of switching of the lights and fan in the classroom when not in use.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	26/03/2019	2	Cleanliness Drive at Salbagan	Cleanliness	24
2019	Nil	1	28/03/2019	2	Swachhta Awareness Programme	Environment and hygiene	28
2019	Nil	1	30/03/2019	1	Road safety and child safety Awareness Programme	Road safety and child safety	25
2018	1	Nil	01/10/2018	1	Swachh Bharat Abhiyan	Swachhta	45

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fund Raising for Kerala Flood Victims	30/08/2018	30/08/2018	8
Declamation Contest on Patriotism and Nation Building	30/11/2018	30/11/2018	4
Participation in Awareness Program and Training Program on "Drug Demand Reduction"	14/03/2019	19/03/2019	3
Independence Day	15/08/2018	15/08/2018	32
Anti Tobacco Day	31/05/2019	31/05/2019	41
Mothers Day	14/05/2019	14/05/2019	32
Birth day of Netaji	23/01/2019	23/01/2019	27

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Gardening, 2. Preservation of the large ancient trees, 3. Declaring the campus as No Smoking Zone, 4. Creating students' awareness regarding the misuse of water, 5. Creating students' awareness regarding the misuse of energy.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title of the practice: No Vehicle Day The Context: To live a healthy life, a healthy environment is a must. But now a days it has become next to impossible as getting a day without any traces of pollution is unimaginable. A lot of harm has been done to the environment and to us too. We all know that pollution is one of the burning issues which should be fought unitedly. A small step can lead to a giant leap. So, in this context to become worthy at least for some cause for the sake of nature, ourselves, locality, society, nation we must do something rather than nothing. Our Institution has set its foot to start something on this field. So, in a bid reduce pollution caused by vehicles, Our College has taken an initiative to observe a "No Vehicle Day" once a month since 2018. Practice On the 1st day of every month, No Vehicle Day is observed in our College. Objectives of the Practice: To raise environmental sensitivity and awareness among students and staff about vehicular pollution. To create awareness about global warming caused by fossil fuel burn and its impact on Indian economy. To encourage for using the bicycles and public transportation systems in reducing carbon footprints. Evidence of Success The outcome of this practice has turned to be positive as since 2018 it is observed that on the very 1st day of every month not a single individual reaches the college with their vehicle. It reflects the consciousness and duty of an individual towards their environment as doing something is better than nothing. Thus, our College in a unique way has started to observe the "no

vehicle day" as a practice in favour of all and foremost for the nature. Best Practice 2 Title of the Practice: Fostering health and well-being Objectives: To foster health and well-being To make students aware of the health hazards posing threat to social hygiene. To develop in students a spirit of social service and encourage them to participate in community health movement To create a healthy teaching-learning environment The Context The college believes in the adage 'A healthy mind in a healthy body.' Health awareness programmes enable the institution to establish an environment where health and well-being are recognized as critical components of the individuals' ability to learn, work and contribute to pedagogy. The Practice We have conducted health awareness programmes, Thalassemia Detection Camp, Aids Awareness Programmes on World Aids Day to foster health and well-being among the students and staff. Evidence of Success Health Awareness Programmes and camps turned to be truly fruitful both for the students and staff of the college. The camp on Thalassemia, for example, attained a huge success. More than one hundred students and the members of teaching staff and non-teaching staff attend the camp. Students assist the medical team and come forward for Thalassemia detection test.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://tpmm.org.in/doc/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since our institution is the one and only Women's College in the entire district of Cooch Behar, we always hold a broader vision before us: "Women Empowerment through Higher Education." In the process of attaining the vision, Our College provides an inclusive environment for students of diverse socio-economic, cultural and religious backgrounds. However, their diverse backgrounds do not stand in the way of their uniform sense of belongingness as a member of Thakur Panchanan Mahila Mahavidyalaya family. The priority and thrust area of our college is the comprehensive development of the students by providing quality and value-based education to the students and also by encouraging Co-curricular Activities. Admission (Online) of students is done completely on the basis of merit adhering to the circulars and Schedules issued by the Higher Education Department, Govt. of West Bengal and the parent University (Cooch Behar Panchanan Barma University). The institution stringently follows the regulations of the government regarding reservation policy. An assessment test for detecting advanced and slow learners is conducted every year to address varying learning abilities. Remedial classes are held for slow learners. Various forms of student- engagement programmes are undertaken by the Departments. Students are encouraged to make PPT and paper presentations to create interest in the subject. Maintenance of discipline and monitoring of attendance is an integral part of our institution. Webinars, invited lectures, educational tours, collaborative programmes with neighbouring colleges are regularly organized. Departments organize awareness raising programmes regarding the issues of gender discrimination, human dignity national unity, communal harmony and environmental conservation. The NSS unit of our college offers an excellent opportunity for students to imbibe the notion of social service. The College takes initiatives in organizing various events and programs for moulding the students to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Our college being exclusively a girls' college is always very keen on providing safety and security of students and staff in the campus and takes necessary measures to raise awareness regarding

gender equality. The college has zero tolerance for sexual harassment of women in the institution. The college also has Anti -Ragging Cell which helps to prevent any incident of ragging or harassment of the students. To ensure protection for students Staff, the entire campus is under the surveillance of CCTV cameras with an overall viewing facility at the Principal's office. The college is intent on the holistic development of the students and hence, the objectives are to chisel them into sensitive, responsible, uncorrupted citizens, imbued with virtues like universal brotherhood, forbearance respect and train them "to strive, to seek, to find and never to yield."

Provide the weblink of the institution

http://tpmm.org.in/Policy_docs.html

8.Future Plans of Actions for Next Academic Year

To arrange National International Seminars. To promote faculty development. To organize Community Outreach Programmes. Purchase of new books in library. Implementation of Language Laboratory. Renovation of the of the auditorium. To complete renovation of Gymnasium. Renovation of Canteen. To ensure the high speed internet connectivity throughout the campus. To take measures for Green Campus. To take measures for upgradation of classrooms to provide audio-visual support. To sign Mou with other colleges for academic exchange. To organize Add-on Courses for students. To strengthen Career Guidance Cell.